



# **USER MANUAL**

Security Guide for VSM–ON–CLOUD

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### Introduction

Kramer's **VSM–ON–CLOUD** service helps organizations around the world manage their VIA Devices from anywhere. This enables servicing customers, getting business done faster, and working more effectively.

Kramer's security practices are strongly bound into the internal security culture as well as the research and development processes. **VSM–ON–CLOUD** supports comprehensive network technology and maintains strategic partnerships with cloud providers that protect your data with industry-leading security standards. This allows your organization to adapt to changing environments and meet market requirements. Industry standard security practices help protect your organizational and employee data for your most critical applications. Easy-to-handle license management and the robust cloud infrastructure backbone of **VSM–ON–CLOUD** round out the portfolio.

## Cloud

#### Location

**VSM–ON–CLOUD** data center is part of the Oracle cloud space and is designed to tolerate system or hardware failures with minimal client impact to ensure a constant and smooth workflow. All **VSM–ON–CLOUD** servers are part of the Oracle cloud Farms in the US and Europe.

#### **Backup policy**

Kramer keeps a high level of operational quality and works to ensure that customers are not impacted by unplanned outages.

To accomplish this, Kramer runs the following scheduled backups, aligning with the Oracle Silver Plan policy to ensure full reliability and data loss protection:

- Weekly Incremental backup every Sunday at midnight, retained for 4 weeks.
- Monthly Incremental backup on the 1st day of each month at midnight, retained for 12 months.
- Yearly Full backup on January 1st at midnight, retained for 5 years.

#### **Update policy**

**VSM–ON–CLOUD** allows administrators to work freely within an up-to-date environment that delivers a familiar browser-based experience for setups. **VSM–ON–CLOUD** uses a manual update model for VSM Applications that enables customers running different versions to request an upgrade when they are ready to upgrade the full VIA base. Security patches and other Cloud related updates are done automatically by the Cloud team. Updates are rolled out on a monthly base unless they are flagged as critical. These updates underly another process requiring manual setups.

#### Outages

In case of an unplanned outage, Kramer commits to work as fast as possible to restore full access to the data and bound services as well as processes that may underly the same challenges.

# Security

Kramer is aware of ever evolving security threats and takes this topic very seriously. We constantly monitor and improve our products, applications, and services and have developed routines that allow us to meet the growing demands and challenges of security in today's quickly evolving environment.

#### **Server Encryption**

**VSM–ON–CLOUD** services, use an exhaustive approach to help ensure the availability, confidentiality and integrity of your data while keeping it protected locally with the Oracle managed key protection system.

#### **Communication Encryption**

**VSM–ON–CLOUD** services are designed with privacy in mind. **VSM–ON–CLOUD** works with encrypted communication only. All data and communication benefit from strong encryption and the supported Hypertext Transfer Protocol Secure (HTTPS). TLS 1.2 encrypted communication by Transport Layer Security (TLS) ensures that data in transit is also strongly protected.

All **VSM–ON–CLOUD** servers run behind a firewall with only required ports open. All ports are over TLS 1.2 with certificate level encryption.

Web communication uses TLS 1.2 with an additional IP blocking mechanism to avoid multithread attacks and more.

App communication also uses TLS 1.2 with an additional security mechanism to ensure stable, reliable, and secure communication.

App communication goes through a middle sever at all times to avoid direct connection to any DB or web component. The middle server continually forwards requests and based on that response back to the request initiator.

Kramer **VSM–ON–CLOUD** does not provide any government with direct or systematic access to customer data.

#### **Ports & Domains**

Port	Description	Domain
5671	Middle server TLS 1.2	https://rabbit.cloudvsm.com
443	Web portal TLS 1.2	<domain_name>.cloudvsm.com e.g., kramer.cloudvsm.com</domain_name>
8004	FileServer TLS 1.2	Defined at the time of setup. Changes according to customer requirements.

# **Data Handling**

The following data is stored on the Kramer VSM-ON-CLOUD server:

- VSM-ON-CLOUD user credentials.
- IP Address of all VIA devices published on VSM-ON-CLOUD.
- VIA usage logs for reporting on VSM.

The following data is not stored on the Kramer VSM-ON-CLOUD server:

• VIA device user and system credentials used during a collaboration session.

In addition to constant handshaking and traffic, the following communication and information passes between VIA devices and **VSM–ON–CLOUD**, but is not stored on the Kramer **VSM–ON–CLOUD** server:

- Health check performed every 2 minutes.
- Disk status, usage stats, and other related information.
- Logs of usage by the end-user for reports and analytics. Each loop requires a minimum of 5kbps to a maximum of 50kbps.
- If a customer using Digital Signage or upgrading firmware, then it requires files sent out from the Cloud to VIA devices.

For an accurate bandwidth estimate, a specific event and device breakdown is required.

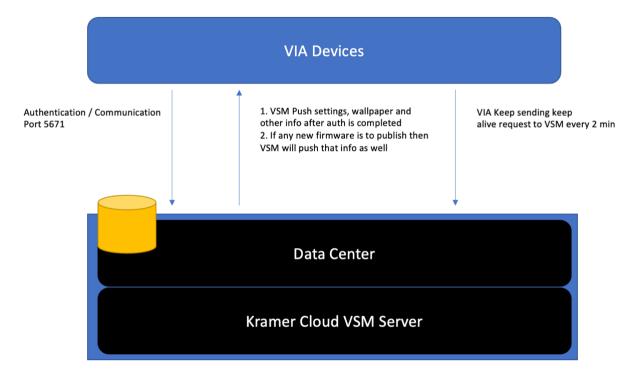


Figure 1: VIA Data Flow







SAFETY WARNING

Disconnect the unit from the power supply before opening and servicing

For the latest information on our products and a list of Kramer distributors, visit our website where updates to this user manual may be found.

We welcome your questions, comments, and feedback.

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